



MARION COUNTY BOARD

Marion County Courthouse – Room 201 – 100 East Main Street, P.O. Box 637 – Salem, Illinois 62881
(618)548-3400 or (618)548-3868

Steven Whritenour
Chairman

Tracy Murray
Vice-Chairman

Marion County Board
Members

District #1

Tracy Murray
Sharon K. Woodward
Matt Huelskoetter

District #2

Dr. Michael Douglas
Jack Riley
Deborah Reed

District #3

Josh Dunahee
Steven V. Whritenour
Shawn Richards

District #4

Cody Rose
Judith Meeks-Hakim
Christopher B. Krupp

District #5

Adam D. Smith
Debbie A. Smith
David G. Iossi

Marion County Clerk,
Recorder & Clerk of
the County Board
Steven A. Fox

Marion County
Board Secretary
Lori Linder

Marion County Supervisor of Assessments Position Opening

Due to the retirement of the current Marion County Supervisor of Assessments, Marion County will be making an appointment for the remainder of his 2-year term.

See attachments for information regarding the qualifications for the position.

If interested, please contact Steve Whritenour, Marion County Board Chairman online at swhritenour@marionco.illinois.gov by November 27, 2026.



Illinois Department of Revenue Qualifications for Office

Chief County Assessment Officer

All candidates for Chief County Assessment Officer/Supervisor of Assessments **must** file a Certificate of Educational Qualification issued by IDOR with their nomination papers or when being appointed to office under the Property Tax Code.

To be eligible to be appointed to office or to file as a candidate for election, an individual must meet all the qualifications in Section 3-5 of the Property Tax Code (35 ILCS 200/3-5). The qualifications are listed below.

- Have at least two years of experience in the field of property sales, assessments, finance, or appraisals.
- Pass an examination conducted by IDOR. Grades are good for two years from the date they are taken or as long as the supervisor of assessments is in continuous service.
- Possess one of the following:
 - A currently active CIAO designation from the IPAI.
 - A currently active AAS, CAE, or MAS designation from the IAAO.
 - A currently active MAI, SREA, SRPA, or RM designation from the Appraisal Institute.

To be eligible to serve as an elected county assessor in St. Clair County, an individual must meet all of the qualifications in Section 3-45 of the Property Tax Code (35 ILCS 200/3-45). The qualifications are listed below.

- Have at least two years of experience in the field of property sales, assessments, finance, or appraisals.
- Possess one of the following:
 - A currently active CIAO designation the IPAI, or
 - A currently active CAE designation from the IAAO.

Certificate of Educational Qualification

All candidates are required to complete the PTAX-1176, Certification Application for elected, appointed, or contracted Assessors, to obtain a Certificate of Educational Qualification. This certificate must be requested from IDOR and be issued prior to entering into candidacy as an elected assessor or prior to being appointed. A certificate is required even if an assessor currently holds office and is being reappointed or is filing as a candidate for re-election to office.

For More Information

For any additional information regarding the education requirements for chief county assessment officer, or township/multi-township assessor, you may:

- Visit our website at tax.illinois.gov or scan the QR code provided below, and select Information For Local Governments.
- Contact the Property Tax Assessment Education Program Unit by email at Rev.PropTaxEd@illinois.gov.



You are correct, the Board cannot appoint anyone unless they are fully qualified. If you are in an elected county, they also must be of the same political party as you and a resident of the county. If you are leaving mid-term. If you are leaving at the end of your term and no one ran for the position, then the political party affiliation is no longer a requirement for filling the position. However, I believe that since the position is elected the person must be a resident. That would be a question your local election authority needs to confirm though, as we are not experts on election law.

Until a fully qualified individual is appointed, the County Board Chair is required to sign off on any work coming out of the office. The county can also appoint a one-time, 60-day acting person to temporarily fill in. During that acting period that person can sign and act in official capacity, and the salary reimbursement will continue. That person does not need to meet the qualifications to hold office. But, this can only be done one time during the vacancy period and at the end of the 60 days the position is vacant until a qualified person can be hired or run, depending on the election cycle.