

*Marion County Highway Department
901 West Elm Street
Salem, Illinois 62881
618-548-3887*

December 16, 2025

REQUEST FOR QUALIFICATIONS

Preliminary Engineering Services

Replacement of ILL 161 Ext. Structure No. 061-3011 over Skillet Fork Creek
Illinois Special Bridge Program, Local Bridge Formula Program, and Surface Transportation
Program

1. Notice

Marion County Highway Department (hereinafter referred to as “LPA”) invites qualified consulting engineering firms to submit Statements of Qualifications (SOQs) to provide Preliminary Engineering (PE) Services for the replacement of Structure No. 061-3011 crossing over Skillet Fork Creek. This project is anticipated to utilize Illinois Special Bridge Program (ISBP), Local Bridge Formula Program (IBFP), and Surface Transportation Program (STR) funds and shall be procured in accordance with the Qualifications-Based Selection (QBS) procedures outlined in the Illinois Department of Transportation (IDOT) Bureau of Local Roads and Streets (BLRS) Manual.

2. Project Description

Structure No. 061-3011 is an existing structure located on Illinois Route 161 Extension (CH 28) approximately 11.55 Miles East of IL Rt 37, over Skillet Fork Creek, within Marion County, Illinois. The structure has reached the end of its service life and is proposed to be removed and replaced.

The proposed project general consists of, but is not limited to:

- Preliminary Engineering and Structural Evaluations,
- Development and evaluation of replacement alternatives
- Hydraulic and hydrologic studies
- Environmental documentation and coordination

- Right of way plats, and legal descriptions (as required)
- Preparation of Preliminary plans, specifications, and special provisions
- Cost estimates and project schedules
- Coordination with IDOT, FHWA, and other regulatory agencies (as required)

3. Scope of Services

The selected consultant will be an IDOT prequalified engineering firm to preliminary engineering services for Phase I and Phase II consistent with IDOT and FHWA requirements. Marion County will utilize the federal funding as stated above for the engineering phases. Preliminary engineering services will require the completion of all work in accordance with the applicable section of the IDOT Bureau of Local Roads & Streets (BLRS) and Bureau of Design & Environment (BDE) Manuals. The services will include all activities to receive federal design approval and to prepare the plans, specifications, and estimates (PS&E) package. Services will include, but are not limited to:

- Field survey and data collection
- Environmental studies coordination
- Geotechnical investigation coordination
- Hydraulic analysis and drainage design
- Project development report
- Right of Way plats and legal descriptions (as required)
- Utility coordination assistance
- Preparation of preliminary cost estimates and schedules
- Preparation of plans, specifications, and special provisions
- Participation in project meetings and agency coordination

4. Federal Procurement Requirements

This procurement shall follow the Qualifications-Based Selection (QBS) process. Selection shall be made based on demonstrated competence and qualifications for the required services, without consideration of fee. Fee negotiation will occur only after the most qualified firm has been selected. The LPA has adopted written QBS policies and procedures that comply with the BLRS Manual and applicable federal regulations.

5. Timeline

Marion County is targeting the IDOT 2028 June letting for the construction of this project. It is anticipated that the preliminary engineering services will require 24-26 months to complete. The County would like to enter into an engineering agreement with the selected engineering firm for acceptance at the February 2026 County Board meeting.

6. Project Budget

Marion County was awarded \$3,600,00 of ISBP funds, \$2,300,000 of LBFP funds, and \$1,300,000 of STR funds for the engineering and construction of this project.

7. Minimum Qualifications

- Be prequalified with IDOT in the appropriate work categories
- Demonstrate experience with bridge removal and replacement projects
- Demonstrate experience on federally funded transportation projects
- Have staff licensed in the State of Illinois
- Demonstrate familiarity with IDOT and BLRS procedures

8. Statement of Qualifications Requirements

Interested firms should submit the following information as part of their SOQ. Statements should not include an information on estimates of time or cost to complete the engineering work.

- Firm Name, address, and primary contact
- Brief summary of firm qualifications
- Description of the firm and areas of expertise
- Relevant experience with similar structure replacement projects including descriptions and reference contacts for each project
- Experience with IDOT BLRS and federally funded projects
- Resumes of key staff proposed for the project
- IDOT prequalification's

9. Evaluation Criteria

Statements of Qualifications will be evaluated by the Selection Committee. The evaluation criteria and weighting for this project are listed in the chart below. Interested firms may be asked to provide additional information.

Criteria	Weighting
Technical Approach	15%
Firm Experience	20%

Staff Capabilities	20%
Specialized Experience	15%
Past Performance	20%
Project Management Approach	10%
Total	100%

10. **Submittal Requirements**

The following are the submittal requirements requested by Marion County

- Three (3) hard copies of the proposals should be submitted
- Maximum length is no more than 20 pages
- Late submittals will not be considered

Submittals will be due Jan 23th 2026 by 3:00pm at the office of Marion County Highway Department.

Marion County Highway Department
Attn: Alex R. Kreke, P.E.
901 West Elm
Salem, IL 62881-1806

All questions regarding the Request for Qualifications shall be submitted in writing to Alex R. Kreke, County Engineer akreke@marionco.illinois.gov. Questions must be received no later than January 16th 2026 Responses will be issued via written addendum

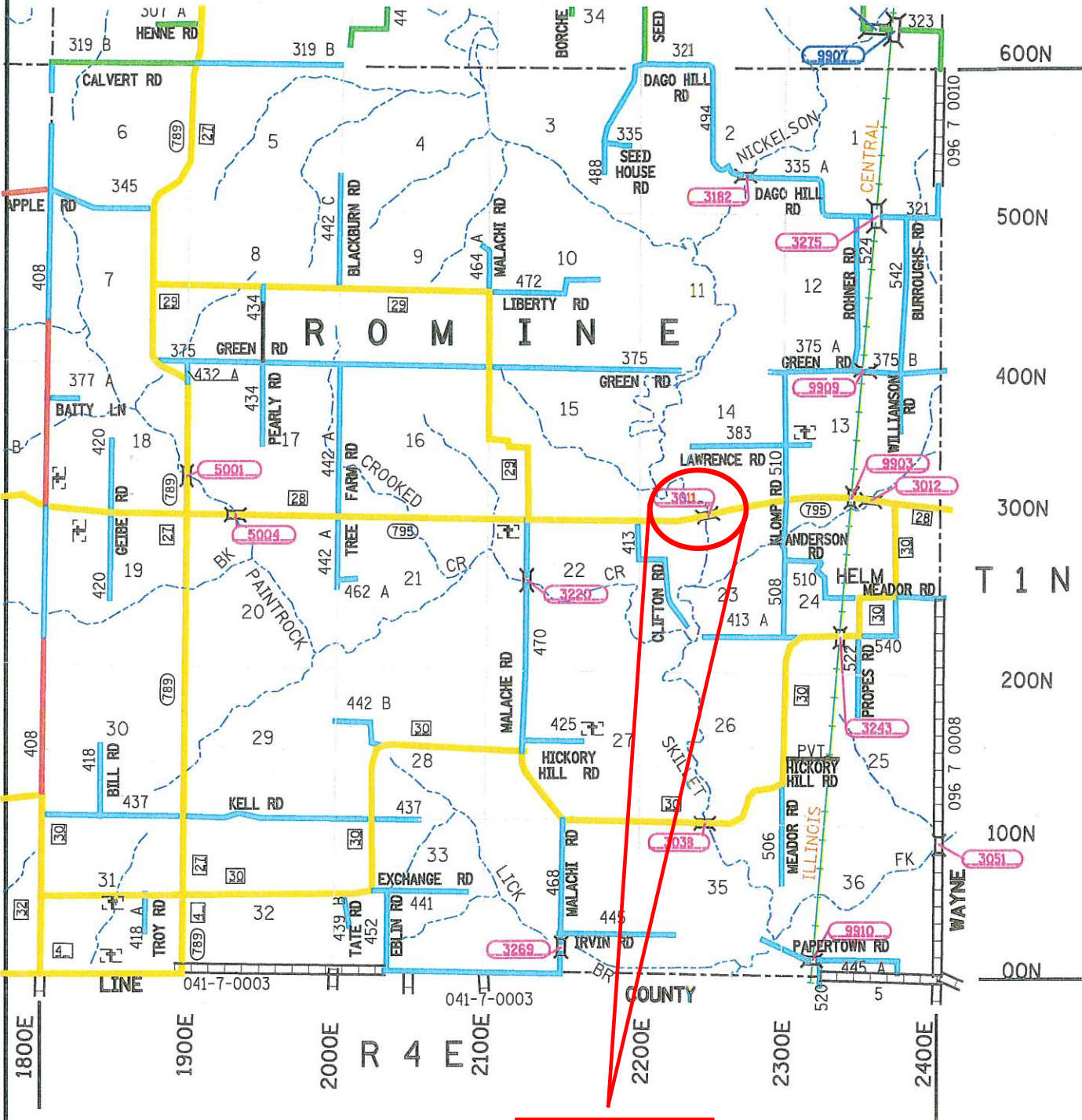
The LPA reserved the right to reject an or all SOQs, waive informalities, and accept the SOQ deemed to be in the best interest for the LPA, consistent with applicable state and federal requirements.

If you have any questions or concerns, please contact the County Engineer Alex R. Kreke at akreke@marionco.illinois.gov or at 618-548-3887.

Regards,

Alex R. Kreke
Marion County
County Engineer

ROMINE TOWNSHIP



Project location

COUNTY MAINTENANCE
TOWNSHIP MAINTENANCE

