

*Marion County Highway Department  
901 West Elm Street  
Salem, Illinois 62881  
618-548-3887*

## Marion County Highway Culvert Policy

The Marion County Highway Department's culvert policy is to establish standards for the installation, replacement, and maintenance of culverts within Marion County right-of-way to ensure proper drainage and allow for Marion County Residents to safely access their property.

No culvert shall be installed, replaced, altered, or removed within the public right-of-way without approval from the Highway Department. The Highway Department shall determine culvert size, culvert type/material, length and alignment, and installation requirements. Property owners requesting new/replacement of culverts may be responsible for material and installation costs. The Highway Department reserves the right to deny requests that would impede drainage, create flooding concerns, increase roadway maintenance costs, create unsafe roadway conditions, or not located in the plated easements.

### **1. COMMERCIAL AND FARM ENTRANCES:**

Proposed culvert – Property owners shall reimburse department for equipment, labor, and material.

Existing Culvert -- Department shall incur costs to replace culvert based on the current condition of existing culvert. If culvert has been deemed in adequate shape, the property owner shall reimburse the department for equipment, labor, and material. If property owner requests widening of existing culvert, the property owner shall reimburse department for equipment, labor, and material associated with the widening of said culvert.

### **2. HOME SITE ENTRANCES:**

Proposed Culvert -- Property owner shall reimburse department for material costs.

Existing Culvert -- Department shall incur costs to replace culvert based on the current condition of existing culvert. If culvert has been

deemed in adequate shape, the property owner shall reimburse the department for equipment, labor, and material. If property owner requests widening of existing culvert, the property owner shall reimburse department for equipment, labor, and material associated with the widening of said culvert.

### 3. OTHER GENERAL POINTS

- One entry culvert per commercial entrance, farm field, and/or home site is anticipated.
- Culverts will not be ordered/installed by the Department until the property owner has made reimbursement payments to the Department.
- The requirements and/or details in points 1 and 2 above may be waived by the County, if the change is in the interest of the County.
- If the fill depth over the culvert is over 12”, all additional costs for the backfill will be the responsibility of the property owner, including truck and driver costs.

#### Agreement

I, \_\_\_\_\_, have read the above policy for culvert policy and do hereby agree to the terms, conditions, and associated costs as applicable for the culvert work at \_\_\_\_\_.

Billing Address: \_\_\_\_\_.

Phone Number: \_\_\_\_\_.

Dated: \_\_\_\_\_