



MARION COUNTY BOARD

Marion County Sheriff's Office - Basement - P.O. Box 637 - Salem, Illinois 62881
(618)548-3400 or (618)548-3868/Fax (618)548-2226

SEPTEMBER 13, 2024

Debbie A. Smith
Chairwoman

Dr. Creighton Engel
Vice-Chairman

Marion County Board
Members

District #1
Tracy Murray
Brock Waggoner
Sharon K. Woodward

District #2
Dr. Creighton Engel
Jack Riley
Deborah Reed

District #3
William "Bill" Henson
Tyson McHenry
Steven V. Whritenour

District #4
Steven Bradley
Judith Meeks-Hakim
Christopher B. Krupp

District #5
Adam D. Smith
Debbie A. Smith
David G. Iossi

Marion County Clerk,
Recorder & Clerk of
the County Board
Steven A. Fox

Marion County
Board Secretary
Lori Linder

TO: CHRISTOPHER KRUPP, FINANCIAL & INSURANCE COMMITTEE CHAIRMAN
CREIGHTON ENGEL, BUILDING & HISTORICAL COMMITTEE CHAIRMAN
ADAM SMITH
SHARON WOODWARD
STEVEN BRADLEY
DEBORAH REED
DAVID IOSSI

AGENDA

COMBINED FINANCE & INSURANCE COMMITTEE AND BUILDING & HISTORICAL COMMITTEE
MEETING

WEDNESDAY, SEPTEMBER 18, 2024

5:30 P.M.

MARION COUNTY COURTHOUSE CONFERENCE ROOM

MEETING CALLED TO ORDER BY COMMITTEE CHAIRMAN CHRISTOPHER KRUPP
THE PLEDGE OF ALLEGIANCE TO THE FLAG LED BY CHRISTOPHER KRUPP
ROLL CALL BY LORI LINDER, MARION COUNTY BOARD SECRETARY

RECOGNITION OF GUESTS:

THOSE WHO WISH TO ADDRESS THE COMMITTEE:

Please note that each guest is given the opportunity to address the board with a 5-minute time limit.

DISCUSSION/ACTION/MOTION BY COMMITTEE:

1. Discussion of Elected Officials' Project List in Relationship to the FY 2025 Budget
2. Update on FY 2025 Budget

ADJOURN:


DEBBIE SMITH, MARION COUNTY BOARD CHAIRWOMAN



The County of Marion, State of Illinois

Ideas proposed will protect the longevity of the buildings, improve county operations, improve the public & employee experience, and bring the county buildings more in compliance with ADA standards. The Elected Officials provided the projects as of 9-5-24. Ongoing, this list will be maintained by County Board Secretary, Lori Linder.

Department	Description	Priority	Cost	Grant Possibility	Notes	Status
All Courtrooms	Update courtroom chairs (in front of the bar)	Low		*		
All Courtrooms	Update pews to include designated wheelchair location	Low		*		
All Courtrooms	Sound panels in vestibule (sound echoes into courtrooms frequently)	Low		*		
All Departments	Plan for annual document shredding/cleanup/electronic recycling	Low				
Circuit Clerk's office	Install improved bathroom lighting and vent fan in 204	Medium			Pending vendor install	In Progress
Circuit Clerk's office	Install improved bathroom lighting and vent fan in 206	Medium			Pending vendor install	In Progress
Circuit Clerk's office	Repaint & update ceiling tiles & ceiling fans in 204	Low				
Circuit Clerk's office	Repaint & update ceiling tiles & ceiling fans in 206	Low				
Circuit Clerk's office	Office remodel	Low				
County Board	Sidewalk repair (if it is determined the County is responsible for the north side of the sidewalk that needs to be repaired)	High		*		
County Board	Possible updates to phone system	Medium				
County Board	Create building maintenance log for all buildings and determine what buildings are leased	Board Determined				
County Board	Create plan for longevity of all buildings and future needs	Board Determined				
County Board	Store and install old County Board photos laying on shelves at Moose building	Board Determined				
County Clerk Vault	Repair damage from plumbing remodel & paint	Low	\$ 5,000.00			
Court Reporter's Office	Windows shades/coverings; if needed after window install	High				
Court Reporter's Office	New carpet/flooring in court reporter's office	Low				
Courthouse 1st Floor	Install additional lighting near elevator entrance (low visibility; needs to be more accessible/ADA)	High		*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Courthouse 1st Floor	Wall/door on other side of metal detector	Medium				
Courthouse 1st Floor	Update computer security desk	Medium				
Courthouse 2nd Floor	Install additional lighting near elevator entrance (low visibility; needs to be more accessible/ADA)	High		*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Courthouse 2nd Floor	Updated tables and chairs (not heavy; easy to maneuver but sturdy/ADA)	Medium		*	Completed by Circuit Clerk with grant funds	Completed
Courthouse 3rd Floor	Update computer security desk	Medium				
Courthouse Exterior	New windows to prevent rainwater pouring into building	High	\$404,000.00		Pending vendor install TO DO: Board to complete financing and payment	In Progress
Courthouse Exterior	Install exterior display case for court notices and Board Agendas	High		*	Pending install of display case - Paid with Circuit Clerk grant funds	In Progress
Courthouse Exterior	Install bike rack/concrete pad	Medium			Pending install - CC grant funds pd for bike rack - Cost to County will be concrete	In Progress
Courthouse Exterior	Security film for all exterior windows after window replacement	Medium				
Courthouse Exterior	Till and level courthouse lawn	Medium	\$ 1,500.00			
Courthouse Exterior	Refinish lighted (cast iron) wall scones and light poles	Low				
Courthouse Exterior	Refinish handrails (On the southern steps the handrail is chipped and peeling)	Low				
Courthouse Exterior	Update outdoor picnic table; possibly place one more on concrete pad of west entrance	Low		*		
Courthouse Exterior	Clean and reseal courthouse (routine every 10 years ?)	Low				
Courthouse Interior	Update all water fountains to be ADA compliant	High		*	2 fountains completed - Portion paid by CC grant funds - 3rd floor fountain will be wheelchair accessible	In Progress
Courthouse Interior	Update/upgrade electric in courthouse to include uninterruptable power, battery backup, and backup generator to avoid power outages/frying equipment and network switches	High	\$175,000.00	*	Pending bids and board approval TO DO: Board to check on bid specs	In Progress
Courthouse Interior	Strip and Refinish all tile flooring	Medium				

Courthouse Interior	Professional dehumidification system for records storage under stairs	Medium				
Courthouse Interior	Digitally drafted emergency exit plan (not hand drawn; large print if possible)	Low			Circuit Clerk coordinating with Court security	In Progress
Courthouse Interior	New entrance mats by doorways	Low				
Courthouse Interior	Electrical maintenance repair of outlets and lighting	Low				
Courthouse Interior	Fix back wall of storage area under stairs	Low				
Courtroom 301	Make jury box & witness stand ADA accessible	High	\$ 6,145.00	*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Courtroom 301	Update to allow for board meetings (may require new tables)	High				
Courtroom 301	Paint walls and ceiling	Medium	\$ 15,296.74			
Courtroom 301	Update clerk's bench to allow for more space	Medium	\$ 7,800.00	*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Courtroom 301	Install new carpet	Low	\$ 30,600.00			
Courtroom 301	Remove and install new wainscot	Low	\$ 13,567.00			
Courtroom 301	Install new door into courtroom for prisoner entrance	Low	\$ 8,700.00			
Courtroom 301	Install mural trim	Low	\$ 2,919.00			
Courtroom 303	Install window shades or curtains to block sun during zoom court so screens are viewable; if needed after window install	Low				
Highway Department	New facility built					
Judge's Chambers	Install new carpet, fix bathrooms (wobbling toilets, windows, lighting, hard to operate/inoperable faucet knobs, broken or missing tiles, etc.), sound panels (?)	Low				
Jury Room	Update jury room furniture (less heavy; easier to move; still sturdy; ADA compliant)	High	\$ 2,000.00	*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Jury Room	Assisted Listening Device (ALD) for jury room use	High		*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Moose Building	Fix bulges, collapses/holes and other flooring in public area and ramp/wheelchair access at entrance	High		*		
Moose Building	Add racking for County Clerk storage; move cage around property books to opposite side of the room; make entry ADA accessible	High				
Moose Building	Add network cable, phone line, outlet, lighting, flooring and ceiling in all caged areas for each department	Medium				
Moose Building	New entry door to back entrance	Medium				
Moose Building	Finish ceiling on north side of Annex;	Low				
Moose Building	Paint front area	Low				
Moose Building	Fix curb issue by garage door (curb was supposed to be removed to allow for a truck to back up to garage door opening... the curb is still there)	Low				
Moose Building	Sell old air conditioning and heating units and other old furniture	Low			TO DO: Building & Finance to draft disposition policy?	
Old Law library	Install ramp/wheelchair access in old law library hallway	Medium		*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Old Law library	Replace temp office walls with permanent walls to create Victim/Witness waiting room, ER monitoring office and small 3rd floor conference room	Medium		*		
Old Law library	Demo existing temporary walls	Medium	\$ 3,700.00	*	Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Old Law library	Remove existing bookshelves	Medium			Building maintenance in the process of moving walls	In Progress
Old Law library	Install sound dampening panels in hallway	Medium			Circuit Clerk working on new grant application 9/4/24 to complete this project	In Progress
Old Law library	Paint, drywall, update lighting, signage and fixtures as necessary	Medium				

Public Service Building	Update windows (currently rusting out); Fix leaking door	High	\$ 74,000.00		Pending vendor install & financing TO DO: Board to complete financing and payment	In Progress
Public Service Building	Exterior directional signage	High	\$ 542.00			
Public Service Building	Fix leaking roof	High				
Public Service Building	Backup sump pump in the basement; Sheriff may have additional information; separate location for backup may be necessary	Low				
Public Service Building	Replace storefront door @ main entrance must also be ADA compliant	Low			Sheriff working on this project	In Progress
Room 201	Repair damage from plumbing remodel & paint	Low	\$ 10,000.00			
Room 202	Repair damage from plumbing remodel & paint	Low	\$ 10,000.00			
Sheriff's Office	Cell block repairs	High				
Sheriff's Office	Finish adding needed areas (electronics) to battery and generator	High				
Sheriff's Office	Install ADA door entrance to Sheriff's office	High				
Sheriff's Office	Epoxy medical cells	High				
Sheriff's Office	Dispatch remodel	Medium				
Sheriff's Office	Housing control room remodel	Medium				
Sheriff's Office	Booking remodel	Medium				
Sheriff's Office	Create padded cell for out of control inmates	Medium				
Sheriff's Office	Paint Jail excluding the front offices	Medium				
Sheriff's Office	New carpet and flooring throughout entire front office and dispatch area	Medium				
Sheriff's Office	New washer and dryer for jail	Medium	\$ 15,000.00		TO DO: Board to update/clarify bidding ordinances	
Sheriff's Office	Improved exterior signage	Low				
Sheriff's Office	Clean and seal exterior of the building	Low				
State's Attorney's Office	Determine where water leak is coming from in Tim's office (whether from bad windows or another source) and fix it	High			Pending window install - which is believed to be the issue	In Progress

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Listed below are projects that have been completed over the last few years to date (09.04.2024).

Project	Department
Fire alarm system updates	Sheriff's office
Fixed plumbing in jail cells causing no hot water	Sheriff's Office
Sally port/intake remodel	Sheriff's Office
Sheriff, JA, LT, Detective and Deputies offices painted	Sheriff's Office
Locate areas that needed to be added to battery backup and added the same	Sheriff's Office
Locate areas that needed to be added to the generator and added the same	Sheriff's Office
Camera system/key fob update	Sheriff's Office, Moose Annex, Public Service Building and Courthouse areas
Dispatch upgrades to include monitors for camera/Axon viewing	Sheriff's Office
Axon fully implemented in Sheriff's office	Sheriff's Office
Reorganize and install racks in caged/secure area of jail	Sheriff's Office
New CAD/RMS/JMS system installed	Sheriff's Office
Remove, replace and paint concrete wall in A block- major project	Sheriff's Office
New Shower control plates/ new show rod holders for cells	Sheriff's Office
New epoxy R cells, FWR and MWR floors and painted these cells	Sheriff's Office
Replace all air vent covers in Work Release cells	Sheriff's Office
Repair/replace jail windows that were damaged	Sheriff's Office
New inmate tablet system installed	Sheriff's Office
Handicap entrance/door replacement	Courthouse
Paint public area of Courthouse	Courthouse
Repair the flaking, peeling areas of the ceiling and pillars throughout building	Courthouse
Repair wall/ceiling in Judge Stedlin's restroom	Courthouse/Judge's chambers
Remodel all public restrooms and lactation room	Courthouse
Remodel Treasurer's office	Courthouse
Remodel State's Attorney's Office	Courthouse
Update/fix HVAC	Courthouse & Sheriff's Office
Update interior signage of courthouse	Courthouse
Installed new security desk on 1 st floor	Courthouse
New breakroom/conference room remodel	Courthouse
Removed damaged trees	Courthouse lawn
Flag poles removed and new flag poles installed	Courthouse
Roof repairs/new trim placed around entire roof edge	Courthouse
Cleanup and disposal of junk at Moose/Annex building	Moose/Annex building
Cleanup and disposal of clutter on 1 st floor	Courthouse
Installed new courtroom technology to allow for Zoom appearances	Courthouse
Public WI-FI access installed	Courthouse
New equipment installed in Circuit Clerk's office	Courthouse
Remodel of 1 st floor (probation) of public service building	Public Service Building
Identify and correct sewage smell and leak	Public Service Building
Updated all electric panel boxes	Courthouse/Moose Annex
Installed key fob entry doors and WI-FI	Moose Annex
Installed new check-in/information desk on 3 rd floor	Courthouse/Circuit Clerk's office
New front counters and keypad entrances Installed	Courthouse/County Clerk and Supervisor of Assessments office
Website rebuild and update	County Board & multiple other departments listed on website
Remodel ESDA's office	ESDA Building
Outside building & terra cotta restoration	Courthouse