



Executive Director/ Public Health Administrator

J O B O P E N I N G

QUALIFICATIONS

- A master's degree in public health and two years of full-time administrative experience in public health; or
- A graduate degree in a related field, which may include but shall not be limited to a master's degree in public administration, nursing, environmental health, community health, health education, and two years of full-time administrative experience in public health; or
- A bachelor's degree and four years of full-time administrative experience, of which at least two years must be in public health.

ESSENTIAL DUTIES

- Ensures successful accomplishment of the agency's mission including fiscal, personnel, Public Health programming, grants management, and the development of the agency's strategic plan.
- The Administrator plans, implements, directs, and evaluates all aspects of operational programs within the public health division.
- The Administrator develops and maintains effective public relations with state and federal funding agencies, local government agencies, health care organizations, community partners and stakeholders and work collaboratively with the Board of Health.

HOW TO APPLY



Qualified candidates should complete an employment application which can be downloaded and printed online at www.marioncountyhealthdept.org
Submit a resume with cover letter and college transcripts. Mail to:

Marion County Health Department
Attn: Melissa Mallow

118 Cross Creek Blvd., Salem IL 62881



mmallow@marionco.illinois.gov



Application Deadline:
November 6, 2026